

**Jamaican Mission Program
Board of Directors Meeting
November 20, 2012**

Directors Present: Laci Banker, Steve Banker, Nichole Myers, Lyndi Degenhardt, Linda Wanless, and Rob Wanless.

Agenda

- Call Meeting To Order
- Approval of the October 16, 2012 Meeting Minutes
- Treasurer's Report
- Business
- Next Meeting Information
- Adjourn

1. **Call Meeting to Order:** Vice President Linda Wanless called the meeting to order at 7:37 PM. Thanks were expressed to Lyndi Degenhardt for hosting this evening's meeting and for making a great meal.
2. **Approval of the October 16, 2012 Meeting Minutes:** A motion was made by Erin Kepler and was seconded by Laci Banker to approve the October 16, 2012 meeting minutes as submitted. All in favor, motion carried.
3. **Treasurer's Report:**

Starting Balance (10.01.12): \$10,585.52
Deposits: \$0
Withdrawals: \$0
Ending Balance (10.31.12): \$10,585.52

Treasurer Dave Kepler was unable to attend this evening's meeting. He submitted his written report in his absence. There was no activity in our account this month.

A motion was made by Rob Wanless and was seconded by Steve Banker to approve the Treasurer's Report as reviewed. All in favor, motion carried.

4. **Business**
 - a. **Waffle Supper** - We had a GREAT turnout! We fed about 150 people. It seemed like although we had a large turnout, there were different people in attendance than usual. What was different? The ad in the Shopping News was correct, the supper was advertised on the Community Center's outside billboard, and Alcam had it on their sign as well. It was noted that there were a lot of questions and discussion during and after Bryan's talk. Kathy's picture board was great – many

positive comments were overheard regarding it. As always, Bryan's talk was good and was very informative. Everyone appreciated the mixture of humor and useful information. Everyone agreed to keep future dinners on Friday nights. It was also noted that Bryan should do a talk each time, especially if we continue to have good turnouts. Rob Wanless urged all in attendance that as users of the new facility, we need to call Shane Stibbe with problems we encounter at Community Center, especially the power issues. Some JMP members had concerns noted about location of auction tables when the line for the food was long. Did this deter people from bidding on the auction items or encourage it? It was determined that it was not a significant enough issue to change the auction area location. Lyndi Degenhardt will check on dates for 2013 in late April or Early May and late October/early November.

As for supplies, we ran out of chocolate milk, applesauce, oil, whipped cream, and cheese curds. This was most likely due to the unexpected increase of patrons. The shopping list for the spring supper will be adjusted accordingly.

Financial Breakdown

Bakery - \$274

Headbands - \$12

Butter - \$72

Auction - \$916

Dinner/Donation - \$1849

Total Income - \$3123

- b. **January Trip** – We have 15 volunteers who will be working at Westhaven. If you are staying in Chicago the night before the trip, contact Linda Kutzke to arrange for your hotel stay. Bryan Myers has negotiated the transportation costs in Jamaica with Jermaine in the amount of \$1500 and would like the board to approve this expenditure. A motion was made by Rob Wanless to spend \$1500 on transportation in Jamaica. The motion was seconded by Laci Banker. All in favor. Motion carried. A reminder was made that any donations being brought to Jamaica need to be collected and preferably packed in a suitcase that can be left in Jamaica. If the suitcase must be brought back, JMP has agreed to pay the baggage fees. A motion was made by Steve Banker and was seconded by Erin Kepler to approve a \$50 per bag fee. All in favor, motion carried.
- c. **State license** – Nichole Myers reported that upon a review of our credentials, we need to update our certificate of licensure. A motion was made by Rob Wanless and was seconded by Laci Banker to proceed with the licensure renewal. Nichole Myers was instructed to ensure this task is completed.
- d. **Egg project** – Linda Wanless has initiated a fundraiser for the chicken coop project. She has purchased wooden eggs and for the cost of \$10, she will send a package to the purchaser that will include 1 wooden egg, a certificate about the

project, and a brochure with information about the Jamaican Mission Program along with a photo of some of the children who reside at Westhaven. We hope this will be an ongoing way to raise funds for the project. It was noted that the Board would like to keep the egg money separate and only use it for chicken coop projects. The Board would also like to see this information added to the Treasurer's report. Linda Wanless plans to update the Board each month how the project is progressing. The Board also agreed to JMP's work on two coop projects per year with Jermaine's oversight. Linda Wanless agreed to speak to Dawn Kiefer to put an article in paper about our project and it was suggested that we place an ad in the Shopping News regarding the Egg project. A motion was made by Erin Kepler and was seconded by Laci Banker for the Jamaican Mission Program to reimburse Linda Wanless for expenses related to shipping the egg packages.

- e. **Westhaven Update** – Linda Wanless reported that some of the children from Westhaven have been calling her to make requests for things to be brought to them when we return in January. Linda has spoken with some staff members at Westhaven about discouraging these types of calls and she will reinforce this upon the next call she receives. She reported that the kids are excited we are coming soon. As a token of our thanks, Linda asked Ms. Brisset if there was anything we could do for her, personally. Ms. Brisset asked for a phone for her son. The phone will need to be able to accept a sim card. If anyone has an older phone they are no longer using and wish to donate it, please contact Linda. Linda also reported that Robert the security guard has an 11 year old daughter who visits Westhaven who would like to purchase a laptop for her in the amount of \$250. Robert plans to pay for the purchase. Linda and Rob Wanless have agreed to facilitate this purchase for Robert.

5. Westhaven Birthdays –

Birthday	Child	Cottage
11/6	Kurleigh Ramsay	3
11/9	Kerry Ann Green	1
11/11	Renaldo Miller	4
11/11	Dujon Brown	4
11/16	Jason Reid	3
11/16	Anthony Fraser (AKA: Tony)	3
11/17	Damian James	3
11/20	Coleen Adams	2
4/4	Rushane Reid	4
4/18	Ann Marie Crossdale (AKA: Trudy)	1
4/20	Jenielle Burton	4
4/24	Hakeem Reid	2
4/24	Shanique Spence	4
4/26	Calvin Crooks	3

6. Next Meeting Information - The next JMP meeting is scheduled for:

Tuesday December 18, 2012

At 6:30 PM

Hosted By: Steve and Banker

7. Adjourn: The meeting was adjourned by Linda Wanless at 8:43 PM.

Respectfully Submitted,

Nichole Myers

Jamaican Mission Program Secretary