

**Jamaican Mission Program
Board of Directors Meeting
December 21, 2010**

Directors Present: Lyndi Degenhardt, Dave Kepler, Bryan Myers, Nichole Myers, Cindy Olson, Terry Sebranek, Linda Wanless, and Rob Wanless.

Guests Present: Carter Degenhardt, Erin Linscheid, Ainsley Myers, Joey Parkhurst, Amy Pepich, Hannah Pepich, Sue Rynes, Jenna Sebranek, Barb Smith, Dale Wallace, Jen Wallace, Arilyn Wallace, Ashton Wallace, and Jevan Wallace.

Agenda

- Call Meeting To Order
- Approval of the November 16, 2010 Meeting Minutes
- Treasurer's Report
- Business
 - Travel Documents
 - Park & Stay Hotel
 - Hotel Transfers
 - Work Plan
 - Other Work
 - Vacation Days
 - Work Times
 - Sunset Beach Meals
 - Money
 - Supplies
 - Customs Declaration
 - Sunset Beach Hotel Questions
- Westhaven Udate
- Next Meeting Information
- Adjourn

1. **Call Meeting to Order:** President Bryan Myers called the meeting to order at 7:25 PM. He thanked Terry and Jenna Sebranek for hosting this evening's meeting and for making a delicious dinner.
2. **Approval of the November 16, 2010 Meeting Minutes:** A motion was made by Linda Wanless and was seconded by Lyndi Degenhardt to approve the November 16, 2010 meeting minutes. All in favor, motion carried.
3. **Treasurer's Report:** Dave Kepler, Treasurer, presented the following Treasurer's Report:

Starting Balance (11.01.10): \$4544.27

Deposits: \$3815.90 (Directed Donation, Misc. Donation, Silent Auction, Waffle Supper)

Withdrawals: \$2818.65 (Jefferson Travel – Directed Donations)

Ending Balance (11.30.10): \$5541.52

A motion was made by Terry Sebranek and was seconded by Rob Wanless to approve the Treasurer's Report as reviewed. All in favor, motion carried.

4. Business

- a. Travel Documents – Linda Kutzke will be dropping off the documents to Bryan Myers tomorrow. He will arrange distribution of the documents.
- b. Park & Stay Hotel – Most are staying at the Clarion near the airport. The hotel has a secure parking lot. If volunteers wish to carpool, arrangements should be made individually.
- c. Hotel Transfers – Transfers from the airport to Sunset Beach and Sunset Beach to the airport are included in everyone's packages. The Myers, Wanlesses, and Grunwalds will be transferring to Sunset Beach with Jermaine. Everyone else should use their included transfers.
- d. Work Plan – The materials for our work are already on site. Bryan Myers will also verify the hiring of the Jamaican labor. Jeff Peterson has given us a list of to-do's.
 - i. Mix & pour the floor of Ms. Grant's office.
 - ii. Finish roofing the office.
 - iii. Install trim on the gable ends of the office.
 - iv. Painting the trim on the office.
 - v. Framing the interior walls of the office.
 - vi. Wiring the office and mounting the circuit panel on the wall.
 - vii. Run plumbing for office; both water and sewer line.
 - viii. Finish gazebo addition.
 - ix. Work on 5th cottage: painting, installing doors, installing windows, and running wires for lights.
- e. Other Work – Besides construction, other tasks may include specific requests from Ms. Grant and work with the kids.
- f. Vacation Days – The group has decided on a day in Negril. Bryan Myers is still working to confirm the cost of snorkeling. We will plan to have lunch and dinner in Negril. Other trips can be arranged. Discuss your suggestions with Bryan and he will guide you on how to best to do your side trips.
- g. Work Times – It was decided that volunteers should plan to leave Sunset Beach about 8 AM on work days and will most likely leave Westhaven at 3 or 4 PM, depending on work completion and volunteer desire.
- h. Sunset Beach Meals – Upon arrival, Bryan will attempt to reserve group meals. This may be difficult to accomplish given the size of our group, but he will attempt.
- i. Money – Bryan asked that Dave Kepler, Treasurer, withdraw \$3000 for the trip. \$1200 is allocated for transportation, \$600 for Jamaican labor, and the remaining will be on hand for any other incidental expenses.
- j. Supplies – Volunteers should plan to bring your own tool belt, hammer, gloves, tape measure, razor blade, framing square, and any other personal tools you may want to have. Suggestions for donations to Westhaven include lotion, baby wipes, baby powder, and bibs. Discussion was held regarding cash donations to Ms. Grant. Bryan Myers instructed the volunteers that if they wish to donate cash to Ms. Grant, it should be done as cash and will be coordinated once in Jamaica.
- k. Customs Declaration – Bryan reminded the volunteers that on the paperwork, everyone is in Jamaica for vacation and you do not have any gifts or donations.
- l. Sunset Beach Hotel Questions – Once at the resort, cash is not needed for food, drink, entertainment, or watersports. The only items that should be paid for individually are phone cards, internet, laundry, and trips done apart from our group. Bryan reminded everyone that they should NOT get Jamaican currency. US currency is accepted everywhere.

5. Next Meeting Information: The next JMP meeting is scheduled for:

*Tuesday, February 15, 2011
At 6:30 PM
Hosted by Dale and Jen Wallace*

6. Adjourn: The meeting was adjourned by Bryan Myers at 8:00 PM.

Respectfully Submitted,

Nichole Myers

Jamaican Mission Program Secretary