

**Jamaican Mission Program  
Board of Directors Meeting  
May 18, 2010**

**Directors Present:** Dave Kepler Bryan Myers, Nichole Myers, Cindy Olson, Terry Sebranek, Linda Wanless, Rob Wanless, and Lyndi Venglish.

**Guests Present:** Carter Degenhardt, Erin Linscheid, Ainsley Myers, and Jeff Peterson.

**Agenda**

- Call Meeting To Order
- Approval of the April 20, 2010 Meeting Minutes
- Treasurer's Report
- Business
  - Jeff Peterson
  - Ed's Brat Stand
  - County Fair
  - 2011 Trip Info
  - Brochures
  - Waffle Supper
- Next Meeting Information
- Adjourn

**1. Call Meeting to Order:** President Bryan Myers called the meeting to order at 7:20 PM. He thanked Nichole Myers for preparing a wonderful meal. Bryan also expressed our gratitude to Jeff Peterson for making the long drive in order to attend this evening's meeting.

**2. Approval of the April 20, 2010 Meeting Minutes:** A motion was made by Lyndi Venglish and was seconded by Linda Wanless to approve the April 20, 2010 meeting minutes. All in favor, motion carried.

**3. Treasurer's Report:** Dave Kepler presented the following financial information:

*Starting Balance (4.01.10):*     \$1134.95

*No Deposits*

*No Withdrawals*

*Ending Balance (4.30.10):*     \$1134.95

A motion was made by Rob Wanless and was seconded by Terry Sebranek to approve the Treasurer's Report as reviewed. All in favor, motion carried.

#### 4. Business

- a. Jeff Peterson – Jeff reported that the 2010 Mission Jamaica season went well. All of the solar chimneys on the cottages have been completed. Significant progress was made on the 5<sup>th</sup> cottage that included: completion of the porch and rendering and painting of 80% of the interior walls. Jeff hopes to complete the rendering and painting, in addition to installation of the windows and doors with a youth group this summer. Discussion was held regarding the planned use for the 5<sup>th</sup> cottage. Jeff noted that there is currently a waiting list to occupy the cottage, but the final use is yet to be determined.

Extensive discussion regarding future work at Westhaven and other sites was held. Jeff noted that financially, Westhaven cannot sustain more cottages. The work there in the future will consist of property maintenance and work with the children. Jeff is actively seeking other sites for Mission Jamaica (and subsequently JMP) to work at. In relation to this, Jeff noted that that MJ is considering hiring Nozzie full time. He would be able to scout potential locations for work and would be the representative for MJ when MJ staff is not in Jamaica.

Jeff went on to report that a new office for Ms. Grant is being planned. The Valmark group may fund the project, but will not be able to complete it during their trip. Once the new office has been completed, her previous office will be renovated to be able to accommodate visitors.

Bryan Myers asked Jeff what Mission Jamaica's formal stance on relationships with other groups is. Jeff indicated that the Mission Jamaica board composition is nearly all new members. This new board recognizes the value of cooperating with other groups. Potentially what may happen is other groups would be asked to help pay for some of Jeff's expenses. The Jamaican Mission Program is willing to pay a consulting fee for Jeff's expertise and services.

JMP thanked Jeff for his assistance with this year's trip. The projects went very smoothly, due to Jeff's help. Thank you!!!

- b. Ed's Brat Stand – The Ed's Brat Stand fundraiser is set for June 12<sup>th</sup>. Cindy Olson reported that those who are working the stand should plan to arrive at 9am for set up and plan to be serving by 10am. At least three people are needed to run the stand. Please notify Cindy if you plan to work. It was determined that several people would bring card tables and chairs, in addition to an easy up tent. Cindy did note that if the weather looked poor for the day of the sale, we need to notify Ed's of our cancellation as soon as possible.
- c. County Fair – The fair runs from Wednesday, September 8th – Sunday, September 12<sup>th</sup>. We are planning to run the booth Friday and Saturday, and possibly Thursday evening. The tent options were discussed. It was determined

that we would borrow the tent from the Blue River Fire Department, secured by Lyndi Venglish. This tent is 20x40 with lights that are strung inside. The location of the booth will be determined at a later date, dependent upon the fairground space availability.

Bryan reviewed the various costs that this event will require. The expenses for the booth vary by how many customers are served. If a detailed expense breakout is desired, contact Nichole Myers for more information.

**Assuming we feed 200 customers:**

Fixed Expenses (space, electricity, LP, & insurance): \$500

Variable Expenses (food, paper goods): \$330

Total: \$830

**Assuming we feed 500 customers:**

Fixed Expenses (space, electricity, LP, & insurance): \$500

Variable Expenses (food, paper goods): \$715

Total: \$1215

**Assuming we feed 500 customers:**

Fixed Expenses (space, electricity, LP, & insurance): \$500

Variable Expenses (food, paper goods): \$1388

Total: \$1888

With this information, it was determined that we should proceed with the booth. All members feel that it will be a worthwhile expense and will be a wonderful way to continue getting the JMP name out and recruit new members, in addition to being a profitable fundraiser.

Further discussion was held regarding what we will serve, how to serve it, and the prices we should charge.

Menu: Jerk Pork, Pumpkin Rice, Roll, Soda & Water, Desserts.

It was determined that a meal will consist of a ¼ pound jerk pork, pumpkin rice, a roll, and a beverage for \$6. Individual beverages will cost \$.75 each and desserts will cost \$.50 each. If a sample of the jerk pork is desired, we will have that available on skewers that will be \$3 each.

Other supplies needed for the booth are: grills (Bryan, Dave, & Terry volunteered), nescos for pork and rice, refrigerators for food (Cindy and Bryan volunteered), picnic tables, and coolers (for beverages).

Further discussion regarding set up and who is bringing what will be held at a future meeting.

Jeff Peterson indicated that he may be able to secure the use of a mobile kitchen for our event. Jeff will be in contact with us regarding this in the near future.

- d. 2011 Trip Info – Bryan will have Linda look into prices for the 2011 trip. Jeff Peterson indicated that he would talk with his contacts at Sunset Beach to negotiate a better rate for JMP, similar to the rate that Mission Jamaica will be receiving for 2011.
- e. Brochures – Bryan thanked Dave Kepler for the wonderful brochures. Great job Dave! Bryan noted that it would be nice to have a nice supply on hand for upcoming fundraisers.
- f. Waffle Supper – Lyndi reserved the Community Center for November 5<sup>th</sup> from 3 – 8 PM for the next waffle supper. Discussion about the waffle supper to be held at a future meeting.

**5. Next Meeting Information:** The next JMP meeting is scheduled for:

*Tuesday, June 15, 2010  
At 6:30 PM  
Hosted by Jenna & Terry Sebranek*

**6. Adjourn:** The meeting was adjourned by Bryan Myers at 8:20 PM.

**Respectfully Submitted,**

*Nichole Myers*

**Jamaican Mission Program Secretary**