

**Jamaican Mission Program
Board of Directors Meeting
June 15, 2010**

Directors Present: Bryan Myers, Nichole Myers, Cindy Olson, Jenna Sebranek, Terry Sebranek, Linda Wanless, Rob Wanless, and Lyndi Venglish.

Guests Present: Erin Linscheid, Ainsley Myers, and Joey Parkhurst.

Agenda

- Call Meeting To Order
- Approval of the May 18, 2010 Meeting Minutes
- Treasurer's Report
- Business
 - Ed's Brat Stand
 - County Fair
 - 2011 Trip Info
 - Waffle Supper
 - Churning Dirt Donation Request
- Next Meeting Information
- Adjourn

1. **Call Meeting to Order:** President Bryan Myers called the meeting to order at 7:30 PM. He thanked Jenna and Terry Sebranek for hosting tonight's meeting and for making a wonderful dinner.
2. **Approval of the May 18, 2010 Meeting Minutes:** A motion was made by Linda Wanless and was seconded by Jenna Sebranek to approve the May 18, 2010 meeting minutes. All in favor, motion carried.
3. **Treasurer's Report:** Dave Kepler, Treasurer, was unable to attend this evening's meeting. However, there was no financial activity this month. The following financial information was presented:
Starting Balance (5.03.10): \$1134.95
Deposits: \$973.00 (Bowling Tournament proceeds)
No Withdrawals
Ending Balance (5.31.10): \$2107.95

Nichole reported that she has received a donation from Richland County Health and Human Services in the amount of \$85 from their Casual for A Cause fundraiser. Bryan Myers asked that the annual State of Wisconsin non-profit organization fee of \$10 be paid. He gave the documentation to Erin Linscheid to give to Dave Kepler for payment. A motion was made by Terry Sebranek and was seconded by Lyndi Venglish to approve the Treasurer's Report as reviewed. All in favor, motion carried.

4. Business

- a. Ed's Brat Stand – The Ed's Brat Stand fundraiser was cancelled due to poor weather. The stand will not be rescheduled.
- b. County Fair – The fair runs from Wednesday, September 8th – Sunday, September 12th. We are planning to run the booth Thursday night (5pm – 10pm), Friday all day (10am – 10pm), and Saturday (10am – 10pm).

The tent delivery and set up will be arranged by Lyndi Venglish.

Rob Wanless will contact the Thad at the County Fair office to determine several items: cost of the 20x40 tent (with ropes & poles), location of tent on the grounds (with our preferences), insurance requirements, and when set up can occur.

Bryan reviewed the various costs and profits that this event will render.

Summary

	200 Customers	500 Customers	1000 Customers
Variable Expenses	\$ 205.00	\$ 400.00	\$ 763.00
Pork	\$ 125.00	\$ 315.00	\$ 625.00
Fixed Expenses	\$ 500.00	\$ 500.00	\$ 500.00
Soda	\$ 50.00	\$ 125.00	\$ 250.00
Total	\$ 880.00	\$ 1,340.00	\$ 2,138.00
Estimated Sales	\$ 1,200.00	\$ 3,000.00	\$ 6,000.00
Profit	\$ 320.00	\$ 1,660.00	\$ 3,862.00

As a reminder, the menu will be: Jerk Pork, Pumpkin Rice, Roll, Soda & Water, and Desserts.

It was determined that a meal will consist of a ¼ pound jerk pork, pumpkin rice, a roll, and a beverage for \$6. Individual beverages will cost \$.75 each and desserts will cost \$.50 each. If a sample of the jerk pork is desired, we will have that available on skewers that will be \$3 each.

Rob Wanless will be in contact with the Richland Locker to purchase the pork pre cut in 1 inch cubes. Rob was directed to arrange the purchase of 150 pounds of

pork. Nichole Myers was directed to arrange the purchase of 500 dinner rolls from Ed's. She was also asked to inquire about a price break on the purchase of soda and water.

Other supplies needed for the booth are: grills (Bryan, Dave, & Terry volunteered), nescos for pork and rice, refrigerators for food (Cindy and Bryan volunteered), picnic tables, and coolers (for beverages). This is a partial list. A more comprehensive list will be developed and brought to the next meeting for sign up. Bryan Myers will create the list. He will also work on an electrical plan and booth plan that will be brought to the July meeting. Shift sign up will also be done at the next two meetings.

Linda Wanless volunteered to coordinate the promotional side of the tent. Included will be trip information, posters, pictures, and Nichole Myers will create a photo slide show to be shown on a tv that shows our work and vacation days.

Terry Sebranek volunteered to arrange for liability insurance.

Also discussed was obtaining a license for our kitchen. No decision was made. Further discussion to be held at a future meeting.

Terry Sebranek recommended that we have more change on hand than we think we may need. This comes from his years of experience working at the Kiwanis booth.

- c. 2011 Trip Info – Bryan Myers reported that he cannot get room rates for Sunset Beach until next month (six months out). Currently, the flights are \$445 from O'Hare and \$511 from Madison. All agreed that if the rates stay the same, we will fly from Madison.
- d. Waffle Supper – Lyndi reserved the Community Center for November 5th from 3 – 8 PM for the next waffle supper. Discussion about the waffle supper to be held at a future meeting.
- e. Churning Dirt Donation Request – Nichole Myers submitted a request letter to Churning Dirt on behalf of JMP to be a recipient of their awards.
- f. Resignation – Jenna Sebranek submitted her resignation from the JMP Board of Directors. Jenna's resignation was accepted.

5. **Next Meeting Information:** The next JMP meeting is scheduled for:

Tuesday, July 20, 2010
At 6:30 PM
Hosted by Lyndi Venglish

6. **Adjourn:** The meeting was adjourned by Bryan Myers at 8:10 PM.

Respectfully Submitted,

Nichole Myers

Jamaican Mission Program Secretary